



Policy - Allegations of Abuse Against a member of staff

Title: Allegations of Abuse Against a member of staff

Category: In the Setting

Review Date: 30th Aug 2024

Description:

If an allegation is made against a member of staff the following procedures will apply:

- The Designated Safeguarding Lead (DSL), Chair and Trustees of the pre-school will be notified immediately. It is the responsibility of the DSL to report these allegations to Ofsted. Ofsted must be informed within 14 days of an allegation being made.
- The adult concerned will be notified of the nature of the allegation and their full co-operation will be sought pending the investigation.
- The adult concerned will not be permitted to have any contact with the children pending the outcome of the investigation.
- All documentation relating to the allegation will be read and signed by all the relevant parties. These will be stored in a secure place.

Ofsted Advisory, Conciliation and Arbitration Service
Piccadilly Gate (ACAS) www.acas.org.uk
Store Street
Manchester
M1 2WD Surrey Family Information Service
Tel: 0300 123 1231 www.surreycc.gov.uk/fis

Citizens Advice Bureau
www.citizensadvice.org.uk

Early Years & Childcare Service Local Authority Child Protection designated officer (LADO)
Tel: Surrey 0300 123 1650 (option 3) LADO@surreycc.gov.uk